

2022/2023

Annual Plan

**UNIVERSITY OF COPENHAGEN
ASSOCIATION OF PHD STUDENTS**



UCAPS

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Overview of budget

In 2021, the Covid-19 pandemic limited the number of physical events held. Therefore, a limited amount of the 2021 funding was spent. In 2022, we expect to have expenses of 67.000 DKK. In this document expected expenses for UCAPS work is listed.

Allocated to working groups

Event working group: 25.000 DKK

Outreach working group: 10.000 DKK

Politics working group: 2.000 DKK

Strategy working group: 17.000 DKK

Allocated to the Board and the Organising Committee

Board and Committee meetings: 5.000 DKK

Communication: 2.000 DKK

Travel expenses: 5.000 DKK

Administrative: 1.000 DKK

In total: 67.000 DKK

Event Working Group

EXPENSES

APPROX 25.000 DKK

The online events by UCAPS will be free of charge for the participants, but we expect to give out a winning prize to events with elections of “best presenter” and “quiz winner” or the like, as well as thank you gifts for potential guests speakers. 200-400 DKK per event. The online events in collaboration with PAND, IDA and/or DM may cost up to approx. 10.000 DKK for some events. A yearly event with Global Denmark on science communication is expected to cost up to 12.500 DKK. Further inquiries will be made, and only a select set of events with high costs will be co-hosted with these organisations.

Organized by UCAPS			
Task	Date/Frequency	Estimated participants	Status
Late-night PhD talk show (online)	24. February / Once every 6th month	60-80	Planned
PhD Friday bar	March / Once every 6th month	80-120	Awaiting further planning
Mental health event/ work-life balance/ mindfulness for PhDs	May / Once a year	40-60	Awaiting further planning
UCAPS goes to Medical Museion	August	40-60	Awaiting further planning
PhD comedy night with Andreas Hoff (alumni PhD from UCPH)	September	60-80	Awaiting further planning
Wine and science	November	60-80	Awaiting further planning

Event Working Group

(continued)

In collaboration with PAND, IDA or/and DM			
Task	Date/Frequency	Estimated participants	Status
Grant application and fundraising in research (collaboration with DM)	27. January / Once a year	150	Planned
PhD Day (collaboration with IDA)	25. March / Once a year	250-350	Planned
Employment conditions and rights (collaboration with DM)	Once a year	50-80	Awaiting further planning
Talk about DM's UCPH PhD Work-life survey (DM)	Once every second year	50-80	Awaiting further planning
Career and skills outside academia (DM)	Once every year	50-80	Awaiting further planning
Public Speaking for PhDs (collaboration with Global Denmark)	Once a year	50-100	Awaiting further planning

Outreach Working Group

EXPENSES

APPROX 10.000 DKK

Though the majority of activities will be free of charge, expenses are expected for the promotion of UCAPS on different channels. This includes, but is not limited to, the purchase of a camera for production of video and marketing material (3.000 DKK), costs for the printing of flyers, T-shirts and banners and other material to brand events as UCAPS (3.000 DKK); if deemed appropriate by the board, promotion of UCAPS in online services (1.000 DKK). For participation in KU Festival, 1000 DKK will be allocated.

Outreach Activities		
Task	Date/Frequency	Status
Posts/quizzes on Instagram and Facebook	Weekly	Planned
UCAPS Alumni Day	April	Awaiting further planning
KU Festival	May	Awaiting further planning
UCAPS Café	Once a Month	Awaiting further planning
Social media takeover by PhD students	Once a Month	Planned
Video about UCAPS and the members	Once a year	Planned
UCAPS newsletter	Once every three months	Awaiting further planning

Political Working Group

EXPENSES

APPROX 2.000

Expenses will mostly cover expenses related to meetings with PAND and local faculty PhD clubs. We will work towards taking part in the UCPH senate. Unfortunately, meetings are held in Danish - and we'll work towards having a Danish speaking volunteer attending these meetings.

Political Activities		
Task	Date/Frequency	Status
Active participation in PAND	Once monthly	Planned
Active participation in 4EU+	Yearly	Planned
Active participation in the UCPH senate	Yearly	Planned

Strategy Working Group

EXPENSES

APPROX 17.000 DKK

The major part of the budget (10.000 DKK) is allocated to a workshop for volunteers in UCAPS and the two general assemblies of 2022 (6.000 DKK). Other expenses will mostly cover expenses related to meetings e.g. coffee/tea or meeting supplies such as flip boards or prints. Expenses can also be used in case the group needs to purchase services and alike.

Organisation tasks		
Task	Date/Frequency	Status
General Assembly	April Once every 6th month	Awaiting further planning
Annual Report	January Once a year	Planned
Workshop Day for UCAPS volunteers	Once a year	Awaiting further planning